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THE STATE OF NEVADA LEGISLATIVE COUNSEL BUREAU

Information Technology Services Unit

IT PROFESSIONAL IV – Network Engineer

Carson City or Las Vegas, Nevada

Salary up to \$131,711 (employee/employer paid retirement plan)

The Information Technology Services (ITS) Unit of the Legislative Counsel Bureau (LCB) is seeking a diverse pool of qualified applicants for the position of IT Professional IV – Network Engineer within the Administrative Division. The LCB is embarking on a groundbreaking modernization project to enhance its technological infrastructure and is seeking an IT Professional IV to assist in this modernization effort. The LCB is a nonpartisan, legislative service agency that provides professional, technical and administrative support to the Nevada Legislature, which convenes biennially in odd-numbered years for 120-day sessions and for rare special sessions during the interim periods. The ITS Unit provides technical support to legislators, legislative staff and the LCB. This is a full-time position located in Carson City, Nevada.

Position Description: Under the general supervision of the IT Manager – Infrastructure, the IT Professional IV works with the Master IT Professional I – Network Engineer to function as a subject matter expert for network infrastructure, including wired, wireless, firewalls and remote access. Responsibilities of the IT Professional IV – Network Engineer may include, without limitation:

- Providing first-class IT support and customer service to legislators, legislative staff, the LCB and, occasionally, members of the public;
- Supporting the smooth operation of technology systems during public meetings;
- Collaborating with other LCB units and divisions to provide seamless IT support and a unified experience for all users;
- Preparing detailed documentation of work performed in the IT Service Management Tool (ITSM);
- Continuously updating and maintaining unit run books, documentation and network maps as solutions change and the environment evolves;
- Installing, configuring, maintaining and troubleshooting commercial off-the-shelf (COTS) and in-house network management software;
- Supervising junior IT Professionals or technicians, especially during the legislative session;

- Working closely with the Master IT Professional I – Network Engineer, and other infrastructure team members in the design, installation, maintenance and troubleshooting of the Legislature’s network infrastructure;
- Participating in and leading projects within the IT Infrastructure team, such as hardware inventory/lifecycle management, mass configuration updates and firmware upgrades;
- Participating in the development and maintenance of configuration and security baselines for network infrastructure in cooperation with the Information Security Officer and Master IT Professional I – Network Engineering;
- Assisting with other initiatives and projects within the ITS Unit as necessary; and
- Performing other duties as assigned.

Minimum Qualifications: The IT Professional IV - Network Engineer will be selected with special preference given to the candidate’s training, experience and aptitude in the field of network infrastructure. A qualified candidate must have: (1) a high school diploma/GED; (2) a valid driver’s license; (3) at least 7 years of professional experience in network infrastructure; or (4) an equivalent combination of education and experience. Holding valid Extreme Networks or Fortinet professional-level certifications may qualify candidates for a reduction of up to 2 years in the required experience.

The ideal candidate will demonstrate:

- Expertise in delivering exceptional customer service to end users from diverse backgrounds and skill levels;
- The ability to work both independently and with a team;
- Experienced in the day-to-day operation of Extreme Networks switching infrastructure, especially Extreme fabric-based networks in data center and access environments;
- Familiarity with Fortinet network security products, including, without limitation, firewalls, logging appliances, and management tools such as FortiGate, FortiManager and FortiAnalyzer;
- Experience with the use of network automation tools and infrastructure-as-code;
- Knowledge in the day-to-day operation of zero trust remote access solutions, especially Checkpoint Quantum or Perimeter 81;
- General knowledge of network security products such as spam filters, firewalls and vulnerability scanners;
- Proficiency in managing multi-vendor access and distribution networks;
- Familiarity in using network documentation tools such as a Configuration Management Database (CMDB), Omni Group’s OmniGraffle, PlantUML or similar software;
- General knowledge of Infrastructure as a Service (IaaS) such as Microsoft Azure;
- Experience with ITSM platforms, such as HaloPSA/HaloITSM, ServiceNow, N-Able, ManageEngine, Freshdesk, Ivanti Heat, ConnectWise PSA, SysAid and Team Dynamix;
- Familiarity with Remote Monitoring and Management (RMM) platforms, such as NinjaOne, Atera, Pulseway, SuperOps, Syncro, N-Able and Naverisk;
- Experience with remote support tools such as Ninja Remote, ConnectWise Control/Screenconnect, Bomgar, Splashtop, DameWare and TeamViewer;
- Proficiency with the Microsoft Office Suite, and general operation of common office equipment such as scanners, multi-function copiers, telephones, and printers;
- Proficiency with automation concepts and tools, such as Python, Ansible, Saltstack, NAPALM or Netmiko; and
- The ability to lift and move medium to large items weighing up to 80 pounds, without assistance, employing proper safety techniques.

Salary: The annual salary for this position is based upon a Grade 42, which has a salary range of \$87,570 to \$131,711 for the employee/employer-paid retirement option. An employer-paid contribution plan is also available with a reduced salary in lieu of an employee contribution. The actual starting salary will be based on experience.

Benefits: The benefits include the accrual of paid annual and sick leave, health insurance, and membership in the state's retirement plan. For additional information on retirement options and benefits, please visit the [Public Employees' Retirement System of Nevada](#). For a description of the current health, dental and vision benefits, please visit the [Nevada Public Employees' Benefits Program](#). Other optional benefits are also available, including a deferred compensation program.

Working Conditions: The work is performed in a formal office environment. The successful candidate must either already reside within, or be willing to relocate to, a one-hour radius of Carson City or Las Vegas, Nevada within 90 days of joining the LCB. Overtime is required during legislative sessions and certain other periods as necessary to meet the demands of the Legislature. When overtime is worked, the IT Professional IV may earn compensatory time that can be taken at a later date or be paid for the overtime, consistent with the LCB Rules and Policies and subject to budgetary limits. Occasional travel may be required between Carson City and Las Vegas, Nevada. Such travel may be outside normal business hours.

Application Process: All applicants who meet the minimum qualifications may apply by submitting a [LCB Employment Application](#), cover letter and current resume via email to LCBHR-jobs@lcb.state.nv.us or by mail to:

Legislative Counsel Bureau
Attn: Human Resources
401 S. Carson Street
Carson City, Nevada 89701-4747

Applications will be accepted on a rolling basis and the application period will remain open until the position is filled. Applicants are therefore strongly encouraged to submit their applications as soon as possible. Hiring may occur at any time during the recruitment process.

The successful candidate must undergo a background check.

The Legislative Counsel Bureau is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion or belief, national origin or ancestry, age, sex, sexual orientation, gender identity or expression, disability, pregnancy, domestic partnership, political affiliation, genetic information, or compensation history, or any other characteristic protected by applicable law. The Legislative Counsel Bureau will not tolerate discrimination or harassment based on any of these characteristics, nor will it tolerate unlawful retaliation. Applicants may contact LCBHR@lcb.state.nv.us to request reasonable accommodations to participate in the hiring process and will not be disqualified from consideration based upon such requests.

(Revised 1/10/2025)